



## Erasmus+ Programme

### Inter-institutional agreement 2022/23 –2028/29

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution and Erasmus code	Administrative contact
Dokuz Eylül Üniversitesi TR IZMIR01	Assoc.Prof.Dr. Olgun ÇİÇEK (Institutional Co-ordinator) Dokuz Eylül Üniversitesi Rektörlüğü, Cumhuriyet Bulvarı Nr.144 35210 Alsancak / İzmir Tel: +90 (232) 412 16 59 Email: <a href="mailto:olgun.cicek@deu.edu.tr">olgun.cicek@deu.edu.tr</a> Web: <a href="http://www.deu.edu.tr">www.deu.edu.tr</a> , <a href="http://www.international.deu.edu.tr">www.international.deu.edu.tr</a> , <a href="https://debis.deu.edu.tr/ders-katalog/2021-2022/eng/index.html">https://debis.deu.edu.tr/ders-katalog/2021-2022/eng/index.html</a>  <b>Bilateral Agreement Contact Person</b> Tuba Akünal <a href="mailto:agreement@deu.edu.tr">agreement@deu.edu.tr</a> , Tel: +90 232 412 1427
Friedrich-Alexander-Universität Erlangen-Nürnberg D ERLANGE01	Ms Bianca Köndgen (Institutional Co-ordinator) Tel.: +49 9131 85-65166, Fax: +49 9131 85-65151 E-Mail: <a href="mailto:mobility@fau.de">mobility@fau.de</a> Ms Boryana Klinkova (Inter-institutional Agreements) Address: Schlossplatz 4, 91054 Erlangen, Germany Tel.: 00 49 9131 85 65164, Fax: 0049 9131 85 65162 E-Mail: <a href="mailto:boryana.klinkova@fau.de">boryana.klinkova@fau.de</a> Web: <a href="http://www.fau.eu/international">www.fau.eu/international</a>

#### B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

#### STUDENT MOBILITY FOR STUDIES

FROM	TO	Subject area code	Subject area name	Study cycle	Number of student mobility periods
D ERLANGE01	TR IZMIR01	529	Engineering and engineering trades	1 <sup>st</sup> & 2 <sup>nd</sup>	2 students x 5 months (10 months total)

TR IZMIR01	D ERLANGE01	529	Engineering and engineering trades	1 <sup>st</sup> & 2 <sup>nd</sup>	2 students x 5 months (10 months total)
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### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject area	Languages of instruction	Recommended language of instruction level	
			Student Mobility for Studies	Staff Mobility for Teaching
D ERLANGE01	529	German, English	A2	---
TR IZMIR01	529	Turkish, English	A2	---

For more details on the language of instruction recommendations, see the course catalogue of each institution.

### D. Departmental Co-ordinators and course catalogue

Erasmus code	Departmental Co-ordinator
TR IZMIR01	Code 529: Asst. Prof. Dr. Sebnem Demirkol Akyol, Faculty of Engineering, Department of Industrial Engineering, Tinaztepe Campus, 35160 Buca, Izmir Tel: +90 232 – 301 7631, Fax: +90-232-4127608 Email: <a href="mailto:sebnem.demirkol@deu.edu.tr">sebnem.demirkol@deu.edu.tr</a> Course catalogue: <a href="https://debis.deu.edu.tr/ders-katalog/2021-2022/eng/bolum_1197_eng.html">https://debis.deu.edu.tr/ders-katalog/2021-2022/eng/bolum_1197_eng.html</a>
D ERLANGE01	

### E. Calendar

1. Applications on nominated students must reach the receiving institution by:

Receiving institution	Autumn term	Spring term
D ERLANGE01		
TR IZMIR01	Nomination: May 15th Application: June 15th	Nomination: November 15th Application: December 15th

2. The receiving institution will send its decision within 4 weeks after application.
3. A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

This agreement shall be in force and be binding upon the parties hereto for the period indicated on page first. However, In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

### F. Information

## 1. Grading systems of the institutions

Receiving institution	Information / website
D ERLANGE01	
TR IZMIR01	The students are evaluated based on their work during the semester such as term projects, written exams, participation in the class discussions, case studies and a final exam. The grading scale is as follows:

### TR IZMIR01:

Points	Letter Grades	Coefficient
90-100	AA	4.00
85-89	BA	3.50
80-84	BB	3.00
75-79	CB	2.50
70-74	CC *	2.00
65-69	DC	1.50
60-64	DD **	1.00
50-59	FD	0.50

\* Minimum grade required to pass a course.

\*\* The student passes the course on condition.

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution	Contact details	Website for information
TR IZMIR01	Ebru Kuşoğlu Somuncu <a href="mailto:erasmus.incoming@deu.edu.tr">erasmus.incoming@deu.edu.tr</a> Tel: +90 232 4121653	<a href="http://international.deu.edu.tr/index.php/en/">http://international.deu.edu.tr/index.php/en/</a> <a href="https://www.eviza.gov.tr/en/">https://www.eviza.gov.tr/en/</a>
D ERLANGE01		

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Receiving institution	Contact details	Website for information
TR IZMIR01	Ebru Kuşoğlu Somuncu <a href="mailto:erasmus.incoming@deu.edu.tr">erasmus.incoming@deu.edu.tr</a> Tel: +90 232 4121653	<a href="http://international.deu.edu.tr/index.php/en/">http://international.deu.edu.tr/index.php/en/</a> <a href="https://www.eviza.gov.tr/en/">https://www.eviza.gov.tr/en/</a>
D ERLANGE01		

## 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of

the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Receiving institution	Contact details	Website for information
TR IZMIR01	Ebru Kuşoğlu Somuncu <a href="mailto:erasmus.incoming@deu.edu.tr">erasmus.incoming@deu.edu.tr</a> Tel: +90 232 4121653	<a href="http://international.deu.edu.tr/index.php/en/">http://international.deu.edu.tr/index.php/en/</a> <a href="https://www.evsa.gov.tr/en/">https://www.evsa.gov.tr/en/</a>
D ERLANGE01		

#### G. SIGNATURES OF THE INSTITUTIONS

Institution	Name, function	Date	Signature and Stamp
TRIZMIR01	Prof. Dr. Fatma Duygu ÖZEL DEMİRALP <a href="mailto:ddemiralp@deu.edu.tr">ddemiralp@deu.edu.tr</a> Vice Rector		
D ERLANGE01			





# Erasmus+ Programme

## Key Action 1

### – Mobility for learners and staff –

### Higher Education Student and Staff Mobility

## Inter-institutional agreement 2023 –2027

### between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>1</sup> (email, phone)	Website (eg. of the course catalogue)
Universidad de Santiago de Compostela (Lugo Campus)	E SANTIAG01	<b>Institutional Coord.</b> <b>E. López Veloso</b> International Relations Office - Casas Reais nº 8 - E-15782 Santiago de Compostela - Spain Tel. 0034 881 812 854 - Fax 0034 881 812 843 - e-mail: <a href="mailto:erasmus@usc.es">erasmus@usc.es</a> (this Campus: <a href="mailto:international.lugo@usc.es">international.lugo@usc.es</a> ) <b>Departmental Coordinator:</b> e-mail: <b>Faculty of Sciences</b> (Campus of Lugo) Aída Jover Ramos <a href="mailto:aida.jover@usc.es">aida.jover@usc.es</a>	<a href="http://www.usc.es/en/centros/ciencias/titulacions.html?plan=13901&amp;estudio=13902&amp;codEstudio=13502&amp;valor=9">http://www.usc.es/en/centros/ciencias/titulacions.html?plan=13901&amp;estudio=13902&amp;codEstudio=13502&amp;valor=9</a>
Dokuz Eylul University	TR IZMIR01	<b>1) Erasmus Institutional Coordinator:</b> Assoc.Prof.Dr. Olgun ÇİÇEK <a href="mailto:olgun.cicek@deu.edu.tr">olgun.cicek@deu.edu.tr</a> Tel: +90 232 412 1659 <b>2) Bilateral Agreement Contact:</b> Tuba Akünal <a href="mailto:agreement@deu.edu.tr">agreement@deu.edu.tr</a> Tel: +90 232 412 1427 <b>3) Departmental Contact:</b> Asst.Prof.Dr. Sebnem Demirkol Akyol	<a href="http://www.deu.edu.tr">www.deu.edu.tr</a> <a href="http://www.international.deu.edu.tr">www.international.deu.edu.tr</a> <a href="https://debis.deu.edu.tr/deris-katalog/2021-2022/eng/index.html">https://debis.deu.edu.tr/deris-katalog/2021-2022/eng/index.html</a>

<sup>1</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		sebnem.demirkol@deu.edu.tr Tel: +90 232 3017631	
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## B. Mobility numbers<sup>2</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of November in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
E SANTIAGO1	TR IZMIR01	711	Chemical engineering and processes	1ST	2 students / 9 months= 18 months	No, only by individual agreement
TR IZMIR01	E SANTIAGO1	54/071**	Engineering and engineering trades	1ST	3 students / 5 months= 15 months	No, only by individual agreement

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
E SANTIAGO1	TR IZMIR01	711	Chemical engineering and processes	2 teachers (10)	

<sup>2</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*):

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

\*\*ISCED CODE 2011/ISCED CODE 2013



TR IZMIR01	E SANTIAGO1	54/071**	Engineering and engineering trades	2 teachers (10)	
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### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>3</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
E SANTIAGO1		Spanish	Galician	B1 Spanish DELE <sup>4</sup> certificate	B1 in Spanish or B2 in English recommended No certificate is required.
TR IZMIR01		Turkish	English	B1 in English or B1 in Turkish certificate	B2 in English recommended

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

#### E SANTIAGO1:

- Incoming Erasmus students must take at least 50% of their workload from the USC Faculty that coordinates the bilateral agreement. The rest of their workload can be made up of courses from different faculties.
- Incoming Erasmus students are not allowed to register for courses/modules of study levels that differ from the one/s agreed in the present document.
- Incoming teaching staff must be individually accepted by the USC Faculty that coordinates the bilateral agreement. The acceptance will be based on the candidate's working plan and its adequacy to the teaching programme of the Faculty.
- Incoming non-teaching staff must be individually accepted by the department, service or unit concerned, based on the proposed working plan and the availability of the department, service or unit to host visitors.
- The University of Santiago de Compostela welcomes students and staff with disabilities, providing information and assistance through its University Integrations Service. Further information is available at: <http://www.usc.es/en/servizos/sepiu/integracion.html>

#### TR IZMIR01:

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
E SANTIAGO1	Nomination: 30 May Application: 15 June	Nomination: 20 October Application: 15 November

<sup>3</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

<sup>4</sup> \*Diploma de Español como lengua extranjera. If not available, we may accept other certificates of Spanish as a foreign language, or at least formal confirmation from the home university that student has B1 level Spanish.

TR IZMIR01	Nomination: May 15th Application: June 15th	Nomination: November 15th Application: December 15th
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2. **E SANTIAGO1:** Nominated students receive by e-mail their login details to our online application form that they have to complete within the deadline above. Once completed, they receive an acceptance letter by e-mail within a max. of 6 weeks. **TR IZMIR01:**
3. A Transcript of Records will be issued by the receiving institution no later than 6 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement  
A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

#### E SANTIAGO1:

Local Grade		ECTS Grade	Definition
Matrícula de Honor	10	A+	<b>EXCELENT</b> - Outstanding performance with only minor errors. Just in very exceptional cases
Sobresaliente	9-9.9	A	<b>VERY GOOD</b> - Above the average standard but with some errors
Notable	7-8.9	B	<b>GOOD</b> - Generally sound work with a number of notable errors
Aprobado	5-6.9	C/D/E	<b>SATISFACTORY/SUFFICIENT</b> - Performance meets the minimum criteria. Average performance
Suspense	0-4.9	F/FX	<b>FAIL</b> - Failed
Apto	-	-	<b>PASS</b> - Passed

#### TR IZMIR01:

Points	Letter Grades	Coefficient
90-100	<b>AA</b>	<b>4.00</b>
85-89	<b>BA</b>	<b>3.50</b>
80-84	<b>BB</b>	<b>3.00</b>
75-79	<b>CB</b>	<b>2.50</b>
70-74	<b>CC *</b>	<b>2.00</b>
65-69	<b>DC</b>	<b>1.50</b>
60-64	<b>DD **</b>	<b>1.00</b>
50-59	<b>FD</b>	<b>0.50</b>

\* Minimum grade required to pass a course.

\*\* The student passes the course on condition.

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details	Website for information
E SANTIAGO1	<a href="mailto:International.lugo@usc.es">International.lugo@usc.es</a> +34982823596	<a href="http://www.exteriores.gob.es/Portal/en/ServiciosAlCiudadano">http://www.exteriores.gob.es/Portal/en/ServiciosAlCiudadano</a>



		<a href="#">/InformacionParaExtranjeros/Paginas/Inicio.aspx</a>
TRIZMIR01	Ebru Kuşoğlu Somuncu <a href="mailto:erasmus.incoming@deu.edu.tr">erasmus.incoming@deu.edu.tr</a> Tel: +90 232 4121653	<a href="http://international.deu.edu.tr/index.php/en/">http://international.deu.edu.tr/index.php/en/</a> <a href="https://www.evisa.gov.tr/en/">https://www.evisa.gov.tr/en/</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details	Website for information
E SANTIAGO1	<a href="mailto:International.lugo@usc.es">International.lugo@usc.es</a> +34982823596	<a href="http://ec.europa.eu/social/main.jsp?langId=en&amp;catId=559">http://ec.europa.eu/social/main.jsp?langId=en&amp;catId=559</a>  All incoming Erasmus students are charged 18,95 euro (approx.) for a compulsory insurance for international students
TRIZMIR01	Ebru Kuşoğlu Somuncu <a href="mailto:erasmus.incoming@deu.edu.tr">erasmus.incoming@deu.edu.tr</a> Tel: +90 232 4121653	<a href="http://international.deu.edu.tr/index.php/en/">http://international.deu.edu.tr/index.php/en/</a> <a href="https://www.evisa.gov.tr/en/">https://www.evisa.gov.tr/en/</a>

### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

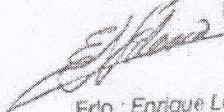

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E SANTIAGO1	<a href="mailto:International.lugo@usc.es">International.lugo@usc.es</a> <a href="mailto:sur@usc.es">sur@usc.es</a>  +34982823596	<a href="http://www.usc.es/en/servizos/sur/index.html">http://www.usc.es/en/servizos/sur/index.html</a>  A yearly call for applications is published in May. Incoming students who wish to be placed in one of the dormitories must take part in that call.
TR IZMIR01	Ebru Kuşoğlu Somuncu <a href="mailto:erasmus.incoming@deu.edu.tr">erasmus.incoming@deu.edu.tr</a> Tel: +90 232 4121653	<a href="http://international.deu.edu.tr/index.php/en/">http://international.deu.edu.tr/index.php/en/</a> <a href="https://www.evisa.gov.tr/en/">https://www.evisa.gov.tr/en/</a>

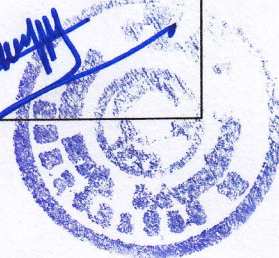
## G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>5</sup>
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<sup>5</sup> Scanned signatures are accepted



E SANTIAGO1	<b>Enrique López Veloso</b>  Mobility Office Institutional Coordinator Vice-chancellor's office for Degrees and Internationalization	22/02/2023	 Fdo.: Enrique López Veloso
TR IZMIR01	Prof. Dr. Fatma Duygu ÖZEL DEMİRALP <a href="mailto:ddemiralp@deu.edu.tr">ddemiralp@deu.edu.tr</a> Vice Rector	02/03/2023	







## Erasmus+ Programme

### Dokuz Eylül University

Key Action 1  
– Mobility for learners and staff –  
Higher Education Student and Staff Mobility

#### Inter-institutional<sup>1</sup> agreement 2023 –2029

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

##### A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details <sup>2</sup> (email, phone)	Website
Dokuz Eylül University	TRIZMIR 01	<b>1) Erasmus Institutional Coordinator:</b> Assoc.Prof.Dr. Olgun ÇİÇEK olgun.cicek@deu.edu.tr Tel: +90 232 412 1659 <b>2) Bilateral Agreement Contact:</b> Tuba Akunal agreement@deu.edu.tr Tel: +90 232 412 1627	<a href="http://www.deu.edu.tr">www.deu.edu.tr</a> <a href="http://www.international.deu.edu.tr">www.international.deu.edu.tr</a> <a href="https://debis.deu.edu.tr/ders-katalog/2021-2022/eng/index.html">https://debis.deu.edu.tr/ders-katalog/2021-2022/eng/index.html</a>
UNIVERSITY POLITEHNICA OF BUCHAREST	RO BUCURES11  OID: 10208641  PIC: 999842 342	<b>1) ERASMUS Institutional Coordinator:</b> Prof. dr. ing. Gabriel JIGA, University POLITEHNICA of Bucharest, Erasmus+ Office, R401, 313 Splaiul Independentei, Bucharest, RO-060042, ROMANIA Email: <a href="mailto:erasmus@upb.ro">erasmus@upb.ro</a> Tel. +40 21 4029284 <b>2) Bilateral Agreement Contact:</b> Prof. Irina SEVERIN <a href="mailto:irina.severin@upb.ro">irina.severin@upb.ro</a>	<a href="https://upb.ro/en/">https://upb.ro/en/</a> <a href="https://upb.ro/en/erasmus/">https://upb.ro/en/erasmus/</a> <a href="https://www.fiir.upb.ro/index.php/en/studenti/grading-system">https://www.fiir.upb.ro/index.php/en/studenti/grading-system</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.



		Tel: +40214029385	
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#### B. Mobility numbers<sup>3</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM /TO [Erasmus code of the sending institution]	TO /FROM [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies	Student Months (=sum)
TRIZMIR 01	RO BUCURES11	071	Industrial Engineering	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	6 students x 5 months	30
RO BUCURES11	TRIZMIR 01	071	Industrial Engineering	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	6 students x 5 months	30

FROM /TO [Erasmus code of the sending institution]	TO /FROM [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR IZMIR 01	RO BUCURES11	071	Industrial Engineering	1 staff x 8 hours	1 staff x 5 days
RO BUCURES11	TR IZMIR 01	071	Industrial Engineering	2 staff x 8 hours	2 staff x 5 days

#### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

<sup>3</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)



Receiving institution [Erasmus code]	Optional : Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>4</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR IZMIR01	071	Turkish	English	A2 in English or Turkish certificate	-
RO BUCURES11	071	Romanian	English	B1 in English, A2 in Romanian	

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

#### D. Departmental Co-ordinators and course catalogue

Erasmus code	Departmental Co-ordinator
TR IZMIR01	Asst.Prof.Dr. Sebnem Demirkol Akyol, Faculty of Engineering, Department of Industrial Engineering, Tinaztepe Campus, 35367 Buca, Izmir Tel: +90 232 – 3017631, Fax: +90-232-4127608 Email: <a href="mailto:sebnem.demirkol@deu.edu.tr">sebnem.demirkol@deu.edu.tr</a> Course catalogue: <a href="https://debis.deu.edu.tr/ders-katalog/2021-2022/eng/bolum_1197_eng.html">https://debis.deu.edu.tr/ders-katalog/2021-2022/eng/bolum_1197_eng.html</a>
RO BUCURES11	Prof. habil. Dr. Eng. Irina Severin, Faculty of Industrial Engineering & Robotics <a href="mailto:irina.severin@upb.ro">irina.severin@upb.ro</a> <a href="https://www.fiir.upb.ro/index.php/en/studenti/grading-system">https://www.fiir.upb.ro/index.php/en/studenti/grading-system</a>

#### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR IZMIR01	Nomination: May 15th Application: June 15th	Nomination: November 15th Application: December 15th
RO BUCURES11	Nomination: May 15th Application: June 30th	Nomination: November 15th Application: November 30th

2. The receiving institution will send its decision within 3-4 weeks after the deadline.

<sup>4</sup>For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

3. A Transcript of Records (ToR) will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. ToR will be both send via e-mail and surface mail to the sending HEI.

4. Termination of the agreement

The above mentioned institutions agree to cooperate in the activities as contracted above under the terms and conditions of the Erasmus + Programme.

- Both parties agree to abide by the principles and conditions set out in the Erasmus+ Guidelines for Applicants, and will work according to the principles of Erasmus University Charter.
- Both parties agree to abide by the bilaterally agreed terms of this inter-institutional agreement and will endeavour to carry out the agreement to the best of their abilities.
- Additional changes in mobility or in specific conditions of contract and termination of the inter-institutional agreement can be made annually, if communicated before January 1<sup>st</sup>.

***Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.***

**F. Information**

**1. Grading systems of the institutions**

The students are evaluated based on their work during the semester such as term projects, written exams, participation in the class discussions, case studies and a final exam. The grading scale is as follows:

**TR IZMIR01:**

Points	Letter Grades	Coefficient
90-100	AA	4.00
85-89	BA	3.50
80-84	BB	3.00
75-79	CB	2.50
70-74	CC *	2.00
65-69	DC	1.50
60-64	DD **	1.00
50-59	FD	0.50

\* Minimum grade required to pass a course.

\*\* The student passes the course on condition.

**RO BUCURES11:**

**Description of the institutional grading system:**

Individual course are graded on a scale of 1-10;

1-4 = fail;

5 = sufficient;

6 = satisfactory;

7-8 = good;

9 = very good;

10 = excellent.

The maximum final university grade is 10.

Language courses and laboratories are usually graded as "Approved", if passed.

**ECTS credits:**

1 full academic year = 60 credits

1 semester = 30 credits



**ECTS Grading scale:**

ECTS Grade	% of successful students normally achieving the grade	Definition
A	10	EXCELLENT - outstanding performance with only minor errors
B	9	VERY GOOD - above the average standard but with some errors
C	7-8	GOOD - generally sound work with a number of notable errors
D	6	SATISFACTORY - fair but with significant shortcomings
E	5	SUFFICIENT - performance meets the minimum criteria

**2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TRIZMIR01	Ebru Kuşoğlu Somuncu <a href="mailto:erasmus.incoming@deu.edu.tr">erasmus.incoming@deu.edu.tr</a> Tel: +90 232 4121653	<a href="http://international.deu.edu.tr/index.php/en/">http://international.deu.edu.tr/index.php/en/</a> <a href="https://www.evisa.gov.tr/en/">https://www.evisa.gov.tr/en/</a>
RO BUCURES11	<a href="mailto:erasmus@upb.ro">erasmus@upb.ro</a>	<a href="https://upb.ro/erasmus/">https://upb.ro/erasmus/</a>

**3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TRIZMIR01	Ebru Kuşoğlu Somuncu <a href="mailto:erasmus.incoming@deu.edu.tr">erasmus.incoming@deu.edu.tr</a> Tel: +90 232 4121653	<a href="https://debis.deu.edu.tr/ders-katalog/2021-2022/eng/index.html">https://debis.deu.edu.tr/ders-katalog/2021-2022/eng/index.html</a>
RO BUCURES11	<a href="mailto:erasmus@upb.ro">erasmus@upb.ro</a>	<a href="https://upb.ro/erasmus/">https://upb.ro/erasmus/</a>

**4. Housing**


The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TRIZMIR01	Ebru Kuşoğlu Somuncu <a href="mailto:erasmus.incoming@deu.edu.tr">erasmus.incoming@deu.edu.tr</a> Tel: +90 232 4121653	<a href="https://debis.deu.edu.tr/ders-katalog/2021-2022/eng-eng-d2.html">https://debis.deu.edu.tr/ders-katalog/2021-2022/eng-eng-d2.html</a>

RO BUCURES11	erasmus@upb.ro	<a href="https://upb.ro/erasmus/">https://upb.ro/erasmus/</a>
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**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>5</sup>
TRIZMIR01	Prof. Dr. Fatma Duygu ÖZEL DEMİRALP <a href="mailto:ddemiralp@deu.edu.tr">ddemiralp@deu.edu.tr</a> Vice Rector	5.11.22	
RO BUCURES11	Prof. dr. ing. Gabriel JIGA ERASMUS+ Institutional Coordinator		Gheorghe- Gabriel Jiga Digitally signed by Gheorghe-Gabriel Jiga Date: 2022.11.01 16:36:19 +02'00'

<sup>5</sup>Scanned signatures are accepted



## Erasmus+ Programme

### Dokuz Eylül University

Key Action 1  
– Mobility for learners and staff –  
Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2023 –2029

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details <sup>2</sup> (email, phone)	Website
Dokuz Eylul University	TR IZMIR 01	<b>1) Erasmus Institutional Coordinator:</b> Assoc.Prof.Dr. Olgun ÇİÇEK olgun.cicek@deu.edu.tr Tel: +90 232 412 1659 <b>2) Bilateral Agreement Contact:</b> Tuba Akünel agreement@deu.edu.tr Tel: +90 232 412 1427 <b>3) Departmental Contact:</b> Asst.Prof.Dr. Sebnem Demirkol Akyol sebnem.demirkol@deu.edu.tr Tel: +90 232 3017631	<a href="http://www.deu.edu.tr">www.deu.edu.tr</a> <a href="http://www.international.deu.edu.tr">www.international.deu.edu.tr</a> <a href="https://debis.deu.edu.tr/ders-katalog/2021-2022/eng/index.html">https://debis.deu.edu.tr/ders-katalog/2021-2022/eng/index.html</a>
Deggendorf Institute of Technology - Technische Hochschule Deggendorf	D DEGGENDO 1	Erasmus Institutional Coordinator: Dr Elise von Randow evr@th-deg.de +49 (0)991-3615-202 incomings@th-deg.de	<a href="https://www.th-deg.de/">https://www.th-deg.de/</a> Handbook for international students: <a href="https://www.th-deg.de/Studierende/Antraege-und-">https://www.th-deg.de/Studierende/Antraege-und-</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

			<a href="#">Organisatorisches/infos-fuer-erstsemester/international_handbook.pdf</a>
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## B. Mobility numbers<sup>3</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM /TO [Erasmus code of the sending institution]	TO /FROM [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies	Student Months (=sum)
TRIZMIR 01	D DEGGEND01	071	Industrial Engineering	1 <sup>st</sup> cycle	2	2 students x 6 months= 12 months
D DEGGEND01	TRIZMIR 01	071	Industrial Engineering	1 <sup>st</sup> cycle	2	2 students x 6 months= 12 months

FROM /TO [Erasmus code of the sending institution]	TO /FROM [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR IZMIR 01	D DEGGEND01	071	Industrial Engineering	1 staff x 8 hours	1 staff x 4 days
D DEGGEND01	TR IZMIR 01	071	Industrial Engineering	1 staff x 8 hours	1 staff x 4 days

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

<sup>3</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)



Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>4</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR IZMIR01	071	Turkish	English	A2 in English or Turkish certificate	-
D DEGGEND01	071	German	English	B1 in German or English	B2 in German or English

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

#### D. Additional requirements

**TR IZMIR01:** Incoming students orientation program is organized one week before the semester starts consists of campus visits, city tours and information on Turkish Culture and useful practical matters. Turkish Language Course is offered to all Exchange Students, free of charge every Friday morning during one semester. It aims to teach basic practical Turkish which can be useful for daily life. Students will acquire 3 ECTS Credits and a certificate at the end of the course if they take 70/100 points.

#### E. Calendar

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D DEGGEND01		

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D DEGGEND01		

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D DEGGEND01		

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D DEGGEND01		

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TRIZMIR01	Prof. Dr. Fatma Duygu ÖZEL DEMİRALP <a href="mailto:ddemiralp@deu.edu.tr">ddemiralp@deu.edu.tr</a> Vice Rector		
D DEGGEND01			

<sup>5</sup> Scanned signatures are accepted